



## Minutes

**North Far North Regional Consortium  
1<sup>st</sup> Regional Meeting, Los Rios WED Center  
Friday, September 9, 2016  
10:00 AM – 3:00 PM**

Last Name	First Name	Email	School/College	Title
Adams	Denise	<a href="mailto:adamsde@butte.edu">adamsde@butte.edu</a>	Butte College	Dean – NFNRC Voting Member
Armstrong	Teri	<a href="mailto:tarmstrong@lassencollege.edu">tarmstrong@lassencollege.edu</a>	Lassen College	VP Academic Services
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Chahal	Monica	<a href="mailto:mchahal@yccd.edu">mchahal@yccd.edu</a>	Woodland College	Dean – NFNRC Voting Member
Cordell	Angela	<a href="mailto:acordell@frc.edu">acordell@frc.edu</a>	Feather River College	DSN Far North Global Trade
Countee	Jerome	<a href="mailto:countej@arc.losrios.edu">countej@arc.losrios.edu</a>	American River College	AVP – NFNRC Voting Member
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Eason	Charles	<a href="mailto:Charles.eason@solano.edu">Charles.eason@solano.edu</a>	Solano College	Statewide Sector Navigator – Small Bus.
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Zorn	Linda	<a href="mailto:zornli@butte.edu">zornli@butte.edu</a>	Butte College	Sector Navigator

Agenda Item	Discussion	Follow-up
<b>Welcome &amp; Introductions</b>	The meeting was called to order at 10:05AM by Jamey Nye	
<b>Approval of Minutes</b> <b>Voting Members not Present:</b> <ul style="list-style-type: none"> <li>• Feather River – Derek Lerch</li> <li>• Siskiyou – Robert Taylor</li> </ul>	<p>Eva Jimenez (Shasta) Moved to approve the minutes from the April 19, 2016 Regional Meeting held at Los Rios WED Center, Daren Otten (Yuba) 2<sup>nd</sup> the motion.</p> <p>Eva Jimenez (Shasta) Moved to approve the minutes from the April 21, 2016 Regional Meeting held at Spring CCCAOE Sacramento, Daren Otten (Yuba) 2<sup>nd</sup> the motion.</p> <p>Minutes from the April 19, 2016 and April 21, 2016 regional meetings were approved unanimously.</p>	
<b>Local and Regional Plan Overview – Jamey Nye and Jodi Ausland</b>	<b>Local Plan Overview</b> <ul style="list-style-type: none"> <li>• Local Plan program proposals need to include strong labor market data. <ul style="list-style-type: none"> <li>○ Use the best sources available.</li> <li>○ Local Plans will be reviewed for adequate LMI data.</li> </ul> </li> <li>• LMI Data update from Theresa Milan from Center of Excellence: <ul style="list-style-type: none"> <li>○ Supply and Demand Tables include both private and public educational data. <ul style="list-style-type: none"> <li>▪ Please contact the Center of Excellence for the password to access the tables.</li> </ul> </li> <li>○ CTE TAP Consultants are also available to assist with labor market data/research for 10 hours per college, and \$50,000.</li> </ul> </li> <li>• District Level purview – not regional. <ul style="list-style-type: none"> <li>○ Local funds will be allocated by the District.</li> <li>○ An interpretation of the legislation by Mario Rodriquez (CCCCO VC of College Finance) allows a 20% reserve for strategic initiatives and 80% for “following the formula.” <ul style="list-style-type: none"> <li>▪ Los Rios District allocated by CTE FTES, base funding of \$250,000/per college and \$200,000 at the district level to administer the funds.</li> <li>▪ Yuba CCD held 20% for strategic initiatives and the remaining 80% was allocated to the two colleges using the same rubric as the CCCCCO.</li> </ul> </li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>• Local Plan Requirements:             <ul style="list-style-type: none"> <li>○ Strong Workforce Initiative Workgroups are being established at many of the colleges.</li> <li>○ Local plans align with regional plans.</li> <li>○ Need to be able to show improvement in two years time.</li> <li>○ Regional review of Local Plans by the NFNRC is for the purpose of providing “endorsement” not “approval”</li> </ul> </li> <li>• Local share application template is slated to go live 9/19/16.             <ul style="list-style-type: none"> <li>○ A repository will be set up on the NFNRC website for local applications to be posted as they are submitted.</li> </ul> </li> </ul> <p><b>Regional Plan Overview</b></p> <ul style="list-style-type: none"> <li>• Regional Plan Requirements:             <ul style="list-style-type: none"> <li>○ The goal is to present a draft regional plan at the December 9<sup>th</sup> Regional Meeting at Shasta College.</li> <li>○ The regional plan will be available to view throughout the completion process.</li> <li>○ Draft Version No. 10 of the Regional Planning Flowchart was disseminated.                 <ul style="list-style-type: none"> <li>▪ Regional Plan requirements are listed on the flowchart.</li> </ul> </li> <li>○ As the Regional Planning process moves forward the NFNRC website will be updated with additional resources.                 <ul style="list-style-type: none"> <li>▪ On the NFNRC website <a href="http://nfnc.org">http://nfnc.org</a> a link has been set up to the new North Far North SWP website <a href="http://nfnswp.com">http://nfnswp.com</a> that will house all Regional Planning information and documents.</li> <li>▪ The Center of Excellence reports will also be linked on the NFNRC website.</li> <li>▪ Links from recorded webinars for planning discussion will also be linked on the website.</li> </ul> </li> </ul> </li> <li>• Fiscal Agent:             <ul style="list-style-type: none"> <li>○ The roles and responsibilities of the Fiscal Agent were discussed.</li> <li>○ The fiscal process was sent by email to the CEOs, CIOs, and Voting Members on August 16<sup>th</sup>. A CEO, CIO, or Voting Member was asked to submit intent to be fiscal agent to the Regional Chairs, Jodi</li> </ul> </li> </ul>	
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Ausland or Jamey Nye via phone call or email by close of business day on August 29<sup>th</sup>.

- Butte College was the only college to submit intent to be fiscal agent.
- Denise Adams, Butte College's Voting Member, provided a presentation regarding Butte College's qualifications and experience to handle the fiscal agent role for the NFNRC.
  - NFNRC Voting Members will receive a link and password to a secret ballot vote for the fiscal agent role.
  - A majority vote is required.
  - Instructions on how to complete the voting ballot will be included in the email with the link and password.
  - The electronic voting poll will open at 4pm on 9/9/16 and end at close of business day (5pm) on 9/13/16.
  - The fiscal agent term will be for three (3) years, consistent with the funding stream.
  - There was a request that the selected fiscal agent work with Shasta College to mirror its contracting processes, as the consortium has already operated previously under that framework.
- Goals:
  - A draft of six goals were presented – small group discussions were held to discuss the proposed goals.
  - When the group reconvened questions about the following were brought forward:
    - Student Success
    - CTE Faculty
    - How are the outcomes measured with the current verbiage?
  - Theresa Milan agreed to wordsmith the goals and resubmit them directly to Jodi Ausland.
    - These will then be distributed to the CEOs, CIOs, and Voting Members with a goal to have the discussion at the CCCAOE Regional Meeting.

	<ul style="list-style-type: none"> <li>▪ An electronic vote will occur to finalize goals if a consensus is not reached at a Regional Meeting.</li> <li>▪ Kim Harrell, Daren Otten, and Steven Boyd agreed to assist Theresa Milan.</li> <li>• Governance Structure: <ul style="list-style-type: none"> <li>○ The current governance structure is one (1) vote per college in the North Far North Region. <ul style="list-style-type: none"> <li>▪ Consensus was reached to continue this governance structure in the NFN.</li> </ul> </li> <li>○ There is currently one faculty member from each college.</li> <li>○ The current role of the Coordinating Council is to make recommendations and be a resource to the Region. <ul style="list-style-type: none"> <li>▪ The intent was also to have unresolved disputes go to the Coordinating Council.</li> </ul> </li> <li>○ Coordinating Council Membership was discussed. <ul style="list-style-type: none"> <li>▪ Jamey Nye suggested the possibility of adding one additional faculty member from the north and one from the Far North, to the Coordinating Council. <ul style="list-style-type: none"> <li>• Doug Houston cautioned against putting a faculty member in the awkward position of having to be a tiebreaker in the event of a dispute. <ul style="list-style-type: none"> <li>○ It was also suggested to form an executive committee whose sole purpose would be to resolve disputes. <ul style="list-style-type: none"> <li>▪ In this scenario, the CIO if the involved College could recuse themselves from the process.</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> <li>▪ Questions about term limits of Coordinating Council members were brought up.</li> <li>▪ Denise Adams and Eva Jimenez inquired as to why the Key Talent position was not a rotating person. <ul style="list-style-type: none"> <li>• Consensus in the meeting was that increased representation is encouraged, such as a CTE faculty from the North and from the Far North and a change to make the Key Talent position be rotating.</li> </ul> </li> </ul> </li> </ul>	<p>-Register for the 10/28/16 Regional Meeting on the NFNRC website <a href="http://nfnc.org">http://nfnc.org</a></p>
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	<ul style="list-style-type: none"> <li>▪ This proposed new structure of the Coordinating Council and new Executive Committee will be an agenda item on the next Coordinating Council call.</li> <li>▪ This will also be an agenda item to the Region at the CCCAOE meeting.</li> <li>▪ If consensus is not reached at the Regional Meeting, a vote will go out to the Voting Members to finalize the Coordinating Council structure.</li> </ul> <ul style="list-style-type: none"> <li>• Timelines:             <ul style="list-style-type: none"> <li>○ <b>September 22<sup>nd</sup></b> Jodi anticipates receiving codes to the GIS account and will post a digital model of the regional framework when it is available.</li> <li>○ <b>September 28<sup>th</sup></b> meeting at CCCAOE agenda will include a discussion on regional project ideas; discussion of the revised proposed allocation models, discussion on the proposed new structure of the Coordinating Council and new Executive Committee.</li> <li>○ <b>October 4<sup>th</sup></b> Vote of Regional Allocation Model via electronic method.</li> <li>○ <b>October 28<sup>th</sup></b> meeting at Butte College’s Skyway Center a bulk of the time will be spent on presentation of regional projects.</li> <li>○ <b>December 1<sup>st</sup></b> Close of electronic vote of regional projects.</li> <li>○ <b>December 9<sup>th</sup></b> a draft of the regional plan will be presented at the Regional Meeting at Shasta College.</li> </ul> </li> </ul>																									
<p><b>Announcements/Other</b></p>																										
<p><b>Adjourn</b></p>	<p><b><u>2016-2017 NFNRC Regional Meeting Schedule</u></b></p> <table border="0"> <tr> <td>➤ September 9, 2016</td> <td>Los Rios EWD</td> <td>10:00am - 3:00pm</td> </tr> <tr> <td>➤ September 28, 2016</td> <td>CCCAOE, Rancho Mirage</td> <td>TBD</td> </tr> <tr> <td>➤ October 28, 2016</td> <td>Skyway Center, Butte</td> <td>10:00am – 2:00pm</td> </tr> <tr> <td>➤ December 9, 2016</td> <td>Shasta College</td> <td>10:00am – 2:00pm</td> </tr> <tr> <td>➤ February, 2017</td> <td>CCC Confer</td> <td>10:00am – 11:30pm</td> </tr> <tr> <td>➤ March 24, 2017</td> <td>CCC Confer</td> <td>10:00am – 11:30am</td> </tr> <tr> <td>➤ May 9, 2017</td> <td>CCCAOE, TBD</td> <td>TBD</td> </tr> <tr> <td>➤ <b>May 12, 2017</b></td> <td><b>CCC Confer</b></td> <td><b>10:00am – 11:30am</b></td> </tr> </table>	➤ September 9, 2016	Los Rios EWD	10:00am - 3:00pm	➤ September 28, 2016	CCCAOE, Rancho Mirage	TBD	➤ October 28, 2016	Skyway Center, Butte	10:00am – 2:00pm	➤ December 9, 2016	Shasta College	10:00am – 2:00pm	➤ February, 2017	CCC Confer	10:00am – 11:30pm	➤ March 24, 2017	CCC Confer	10:00am – 11:30am	➤ May 9, 2017	CCCAOE, TBD	TBD	➤ <b>May 12, 2017</b>	<b>CCC Confer</b>	<b>10:00am – 11:30am</b>	<p>-Register for the Regional Meetings on New NFNRC website.  <a href="http://nfnrc.org">http://nfnrc.org</a></p>
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